



Designer Guide

by stevenson vestal

1

2

Shades

3

4

5

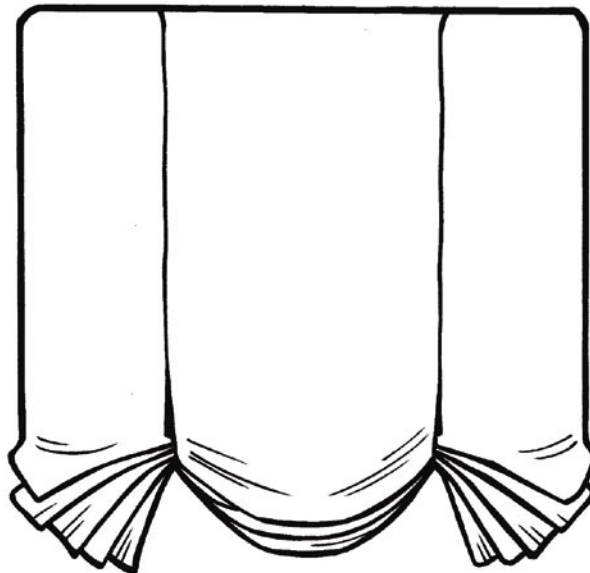
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stevenson vestal

drapery artisans

Everything we make is an original.

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Shade Table of Contents

Shades



Austrian Balloon Shade.....SH-4



Box Pleated Balloon Shade Group.....SH-6



Shirred Balloon Shade



Venetian Balloon Shade



Casual Roman Shade Group.....SH-8

Also in group:



Casual with Tails Roman Shade

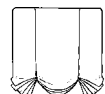


Flat Roman Shade Group.....SH-10

Also in group:



Slatted Roman Shade



London Balloon Shade.....SH-12



Pleated Hem Roman Shade.....SH-14



Soft Fold Roman Shade.....SH-16

Also in group:



Tapeless Soft Fold Roman Shade

Shade Toppers



Austrian Balloon Topper.....SH-18



Box Pleated Balloon Topper Group.....SH-20

Also in group:



Shirred Balloon Topper



Venetian Balloon Topper



Casual Roman Topper Group.....SH-22

Also in group:



Casual with Tails Roman Topper



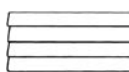
Casual with Ties Roman Topper



London Balloon Topper.....SH-24



Pleated Hem Roman Topper.....SH-26



Soft Fold Roman Topper.....SH-28

Also in group:



Soft Fold Roman Topper with Ties



Top Pleated Balloon Topper.....SH-30

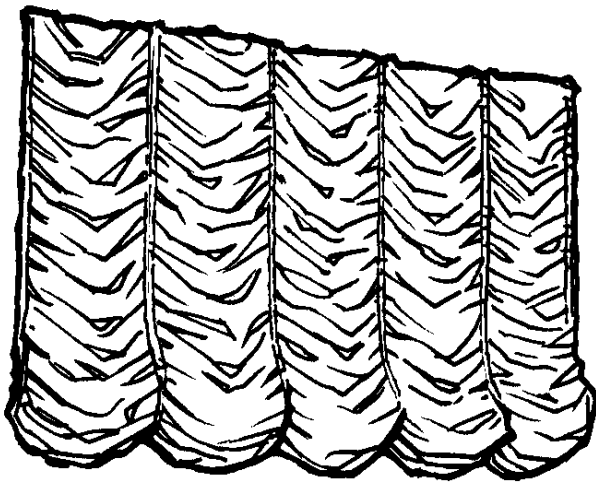
Updated January 10, 2012

Austrian Balloon Shade

Common Specifications for Balloon Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Face fabric goes around board returns
 - 30" pouf at bottom
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

Austrian Balloon Shade



Unique Specifications

- Austrian gathers created with gathering tape
- Width fullness: 1.75 times
- Length fullness: 4 times for unlined sheer, else 3 times
- Pouf width: ~10"

Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
Use a separate order form for each different product.		p.o.#	2001				
		ordered by	Sheri	room	LR		
		client/job	Shandling	quote#			
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
customer options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11	11
1. complete product name							
Austrian Balloon Shade, Unlined							
2. face width 40"							
10. projection	3. header						
	4. pocket or overlap						
	5. mid point or hang length						
11. finished length 60.25	6. holding drop or pelmet						
	7. fullness or pelmet length						
	8. style code						
	9. Pwidths (L) Pwidths (R)						
	12. Pproducts 1 (state pairs or panels for drapery)						
materials	name	describe use on product / fabric direction				fabric width	pattern repeat
face fabric	Ivory Sheer					54"	0"
accent 1							
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Quick Yardage Chart

Austrian Shade		Safe-T-Shades, Face Widths To			
Finished Lengths To	Pattern Repeat Range	27	58	72	
		Conventional Corded Shades, Face Widths To			
		27	58	89	120
		Widths of 54" Fabric			
		1	2	3	4
		Maximum Number of Poufs			
		3	6	9	12
Unlined Sheer Fabric Yardage					
48	Solid	5.75	11.25	16.75	22.25
	0.25" to 9"	5.75	11.50	17.25	23.00
	9.25" to 18"	6.00	12.00	18.00	24.00
	18.25" to 27"	6.25	12.50	18.75	24.75
	27.25" to 36"	6.50	13.00	19.25	25.75
60	Solid	7.00	13.75	20.75	27.50
	0.25" to 9"	7.25	14.25	21.25	28.25
	9.25" to 18"	7.50	14.75	22.00	29.25
	18.25" to 27"	7.50	15.00	22.50	30.00
	27.25" to 36"	8.00	15.75	23.50	31.25
72	Solid	8.25	16.50	24.75	33.00
	0.25" to 9"	8.50	16.75	25.25	33.50
	9.25" to 18"	8.75	17.25	26.00	34.50
	18.25" to 27"	9.00	18.00	26.75	35.75
	27.25" to 36"	9.25	18.25	27.25	36.25
90	Solid	10.25	20.50	30.75	41.00
	0.25" to 9"	10.50	21.00	31.25	41.75
	9.25" to 18"	10.75	21.25	32.00	42.50
	18.25" to 27"	11.00	21.75	32.50	43.50
	27.25" to 36"	11.25	22.25	33.25	44.50
Required Additional Yardage					
Safe-T-Shade Pull Tab		0.50	0.50	0.50	
Options along Width					
Medium welt along top		0.50	0.50	0.50	0.50
Dec. rope trim along top		1.25	2.00	3.00	3.75
Trim along bottom		1.75	3.25	4.75	6.25
4" Ruffles along bottom		0.75	1.25	2.00	2.50

****For Lined Austrians, use the Exact Yardage Guide and substitute 3.00 for Length Fullness**

Exact Yardage Guide

The Numbers: Width Fullness 1.75, Width Allowance 6", Length Fullness 4.00 for sheer, else 3.00**, Length Allowance 6.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)

Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.75 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	40" x 1.75 = 70" + 6" = 76" / 54" = 1.41, round up to 2 x 1 product = 2 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 4.00** ... Add Length Allowance 6.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	60.25" x 4.00 (for sheer) = 241" + 6.5" = 247.5" / 1" = 247.5 x 1" = 247.5" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	2 x 247.5" = 495" / 36" + 0.5 yd for pull tab = 14.25 yds

Box Pleated Balloon Shade Group

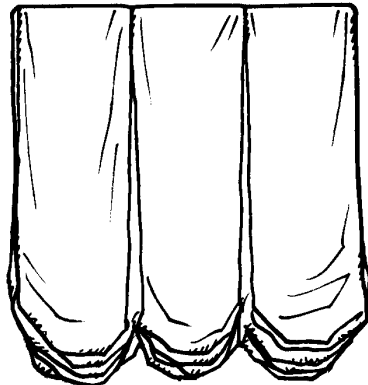
Common Specifications for Balloon Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Face fabric goes around board returns
 - 30" pouf at bottom
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

Box Pleated Balloon Shade

Unique Specifications

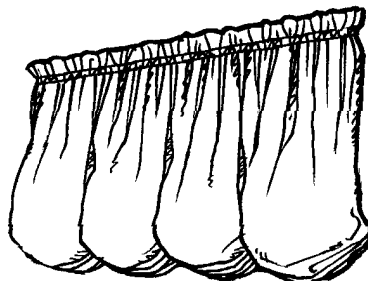
- Box pleats
- Width fullness: 2 times



Shirred Balloon Shade

Unique Specifications

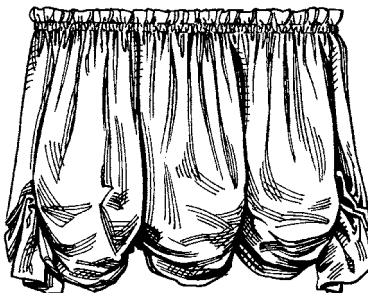
- Shirred top with 1.5" header
- Width fullness: 2 times



Venetian Balloon Shade

Unique Specifications

- Shirred top with 1.5" header and tails
- Width fullness: 2 times



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal	
order date	12/2/2010	customer code	MIS	special shipping information	
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade		
		p.o.#	2002		
Use a separate order form for each different product.		ordered by	Sheri	room	DR
		client/job	Shandling	quote#	
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices
					bedding and headboards
					accessories
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12
customer options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11
1. complete product name					
Box Pleated Balloon Shade					
2. face width 41.5"					
10. projection	3. header	4. pocket	5. mid point	6. or overlap	
11. finished length 69"	7. fullness	8. style code	9. Pwidths (L)	10. Pwidths (R)	
12. Pproducts 3 (state pairs or panels for drapery)					
materials name describe use on product / fabric direction fabric width pattern repeat #yards					
face fabric English Cottage Toile 54" 33"					
accent 1					
accent 2					
lining/ other					
interlining/ other					
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH	
SV use only					

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Box Pleated Balloon Shade Group

Quick Yardage Chart

Box Pleated Balloon Shade Group		Safe-T-Shades, Face Widths To					
		Lined:	37	50	64	72	
		Unlined:	34	48	61	72	
		Conventional Corded Shades, Face Widths To					
		Lined:	37	50	64	77	91 104
		Unlined:	34	48	61	75	88 102
		Widths of 54" Fabric					
			2	3	4		
		Number of Poufs					
			3	4	5	6	7 8
		Fabric Yardage					
Finished Lengths To	Pattern Repeat Range	Solid	5.00	7.50	10.00		
		0.25" to 9"	5.25	8.00	10.50		
		9.25" to 18"	5.75	8.75	11.50		
		18.25" to 27"	6.25	9.25	12.25		
		27.25" to 36"	6.50	9.75	13.00		
60		Solid	5.75	8.50	11.25		
		0.25" to 9"	6.00	9.00	12.00		
		9.25" to 18"	6.50	9.75	13.00		
		18.25" to 27"	7.00	10.50	13.75		
		27.25" to 36"	7.50	11.00	14.75		
72		Solid	6.25	9.50	12.50		
		0.25" to 9"	6.75	10.00	13.25		
		9.25" to 18"	7.00	10.50	14.00		
		18.25" to 27"	7.50	11.25	15.00		
		27.25" to 36"	8.00	12.00	16.00		
90		Solid	7.25	11.00	14.50		
		0.25" to 9"	7.75	11.50	15.25		
		9.25" to 18"	8.00	12.00	16.00		
		18.25" to 27"	8.75	13.00	17.25		
		27.25" to 36"	9.00	13.50	18.00		
Required Additional Yardage							
Safe-T-Shade Pull Tab			0.50	0.50			
Options along Width							
Medium welt along top			0.50	0.50	0.50	0.50	0.50
Dec. rope trim along top			1.50	1.75	2.25	3.00	3.25
Trim along bottom			2.50	3.25	4.00	4.75	5.50
4" Ruffles along bottom			1.00	1.25	1.75	2.00	2.25

Exact Yardage Guide

The Numbers: Width Fullness 2.00, Width Allowance 6.5" (11.5" if unlined)*, Length Fullness 1.00, Length Allowance 39.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)

Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 2.00 Add Width Allowance 6.5" * Divide by your fabric width and round up..... Multiply by your # products	41.5" x 2.00 = 83" + 6.5" = 89.5" / 54" = 1.66, round up to 2 x 3 products = 6 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 39.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	69" x 1.00 = 69" + 39.5" = 108.5" / 33" = 3.29, round up to 4 x 33" = 132" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	6 x 132" = 792" / 36" (+ 0.5 yd pull tab) = 22.5 yards

*For larger projection sizes: Width Allowance = (Projection x 2) + [1" lined or 6" unlined]

Casual Roman Shade Group

Common Specifications for Roman Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Separate self tab returns
 - 5" folds
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

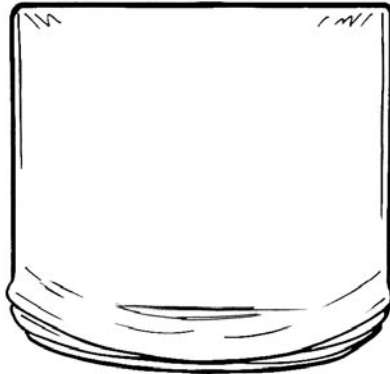
Casual Roman Shade

Unique Specifications

- Spacing between pull-ups: 25" to 48"

WE USE MULTIPLE DIPS as follows:

Face Widths to:	Number of Dips
48"	1
72"	2
108"	3



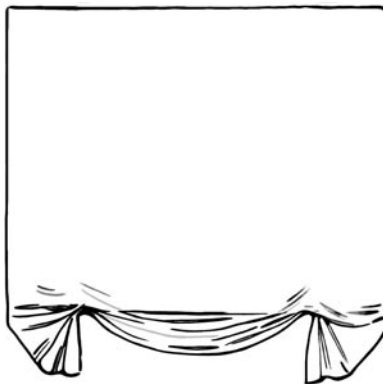
Casual Roman with Tails Shade

Unique Specifications

- Spacing between pull-ups: 21" to 45"

WE USE MULTIPLE DIPS as follows:

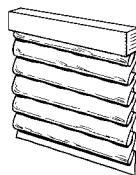
Face Widths to:	Number of Dips
60"	1
84"	2
108"	3



Roman Shade Options

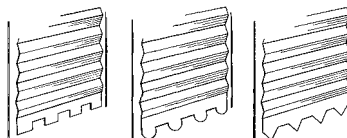
Front Load Option (Rollease only) with 6" Self Valance

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®		by Stevenson Vestal																																					
order date	12/2/2010	customer code	MIS																																				
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade																																				
Use a separate order form for each different product.		p/o#	2003																																				
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		room	MBR																																				
		quote#																																					
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key	draperies	functional shades	valances and shade toppers	scallops & cascades	cornices	bedding and headboards	accessories																																
1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12	11																																
1. complete product name Casual Roman Shade																																							
2. face width 44"																																							
3. header																																							
4. pocket or overlap																																							
5. mid point or swing length																																							
6. heading drop or pleatmate																																							
7. fullness or pleatmate length																																							
8. style code																																							
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materials	name	describe use on product / fabric direction	fabric width	pattern repeat	#yards																																		
face fabric	Lilies Floral		54"	27"																																			
accent 1																																							
accent 2																																							
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FACE FABRIC SWATCH		ACCENT 1 SWATCH																																					
		ACCENT 2 SWATCH																																					
		SV use only																																					

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Quick Yardage Chart

Casual Roman Shade Group		Safe-T-Shade Face Widths To	
Finished Lengths To	Pattern Repeat Range	48	72
		Conventional Corded Shade Face Widths To	
		48	102
		Widths of 54" Fabric	
		1	2
		Fabric Yardage	
48	Solid	2.50	5.00
	0.25" to 9"	2.75	5.25
	9.25" to 18"	3.00	5.75
	18.25" to 27"	3.25	6.25
	27.25" to 36"	3.25	6.50
60	Solid	3.00	5.75
	0.25" to 9"	3.00	6.00
	9.25" to 18"	3.25	6.50
	18.25" to 27"	3.50	7.00
	27.25" to 36"	3.75	7.50
72	Solid	3.25	6.25
	0.25" to 9"	3.50	6.75
	9.25" to 18"	3.50	7.00
	18.25" to 27"	3.75	7.50
	27.25" to 36"	4.00	8.00
90	Solid	3.75	7.25
	0.25" to 9"	4.00	7.75
	9.25" to 18"	4.00	8.00
	18.25" to 27"	4.50	8.75
	27.25" to 36"	4.50	9.00
Required Additional Yardage			
Safe-T-Shade Pull Tab and Separate Tab Returns		0.50	0.50
Separate Tab Returns Only		0.25	0.25
Options along Width			
6" Self Valance		1.25	1.75
Trim along bottom		1.75	3.25
2" ties for Casual with Tails Topper		1.25	1.25

Exact Yardage Guide

The Numbers: Width Fullness 1.00, Width Allowance 6", Length Fullness 1.00, Length Allowance 39.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	$44" \times 1.00 = 44"$ $+ 6" = 50"$ $/ 54" = 0.93$, round up to 1 $\times 1 \text{ product} = 1 \text{ cut}$
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 39.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	$52.5" \times 1.00 = 52.5"$ $+ 39.5" = 92"$ $/ 27" = 3.41$, round up to 4 $\times 27" = 108" \text{ cut length}$
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	$1 \times 108" = 108"$ $/ 36" + 0.5 \text{ yds for pull tab} = 3.5 \text{ yds}$

Flat Roman Shade Group

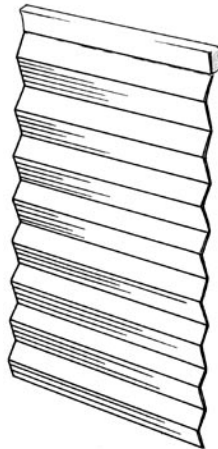
Common Specifications for Roman Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Separate self tab returns
 - 5" folds
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

Flat Roman Shade

Unique Specifications

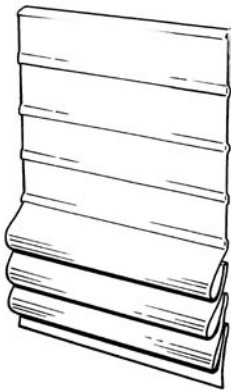
- Flat when lowered



Slatted Roman Shade

Unique Specifications

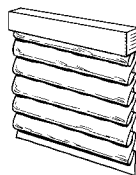
- Small pockets with slats every 10"; otherwise flat when lowered
- Top fold size varies with different shade lengths



Roman Shade Options

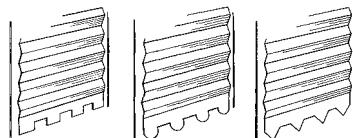
Front Load Option (Rollease only) with 6" Self Valance

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®		by Stevenson Vestal	
order date: 12/2/2010	customer code: ARD	special shipping information:	
We will use SV Specifications unless you indicate otherwise.		company name: All Right Design	
Use a separate order form for each different product.		p.o.s: 2005	
		ordered by: Sheri Shandling	
		client/job: Landing	quote:
key:	draperies:	functional shades:	valances and shade toppers:
1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12
3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 7, 9, 10
5, 6, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11
1. complete product name: Flat Roman Shades			
(state bed size for bedding and headboards)			
3. face width:	38"		
10. projection:	3. header		
	4. pocket		
	5. mid point		
	or overlap		
11. finished length:	6. heading drop		
62"	or swing length		
	7. fullness		
	or pleated		
	8. style code		
	or panel length		
	9. face width (L)		
	face width (R)		
	or fringe		
	12. #products		
	2		
(state pairs or panels for drapery)			
materials:	name:	describe use on product / fabric direction	fabric width:
face fabric:	Indigo Spheres Print		54"
accent 1:			pattern repeat:
accent 2:			18"
lining/other:			#yards:
interlining/other:			
FACE FABRIC SWATCH		ACCENT 1 SWATCH	ACCENT 2 SWATCH
			SV use only

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes
- on sheers: no
- Will lining show?: no

Quick Yardage Chart

Flat Roman Shade Group		Safe-T-Shade Face Widths To		Required for Bronson	Options down sides	
Finished Lengths To	Pattern Repeat Range	48	72			
		Corded Shade Face Widths To				
		48	102			
		Widths of 54" Fabric				
		1	2	Bands/ties railroaded	2" Bands railroaded	Trim down both sides
Fabric Yardage						
48	Solid	1.75	3.50	2.25	1.75	3.25
	0.25" to 9"	2.00	4.00			
	9.25" to 18"	2.25	4.50			
	18.25" to 27"	2.50	4.75			
	27.25" to 36"	2.75	5.25			
60	Solid	2.25	4.25	2.50	2.00	4.00
	0.25" to 9"	2.50	4.75			
	9.25" to 18"	2.50	5.00			
	18.25" to 27"	2.75	5.50			
	27.25" to 36"	3.00	6.00			
72	Solid	2.50	5.00	2.75	2.50	4.50
	0.25" to 9"	2.75	5.25			
	9.25" to 18"	3.00	5.75			
	18.25" to 27"	3.00	6.00			
	27.25" to 36"	3.25	6.50			
90	Solid	3.00	6.00	3.25	3.00	5.50
	0.25" to 9"	3.25	6.25			
	9.25" to 18"	3.50	6.75			
	18.25" to 27"	3.75	7.25			
	27.25" to 36"	4.00	7.75			
Required Additional Yardage						
Safe-T-Shade Pull Tab and Separate Tab Returns		0.50	0.50			
Separate Tab Returns Only		0.25	0.25			
Bronson Roller fabric		0.50	0.75			
Options along Width						
6" Self Valance		1.25	1.75			
2" Band along bottom, pieced		0.25	0.50			
Trim along bottom		1.75	3.25			

Exact Yardage Guide

The Numbers: Width Fullness 1.00, Width Allowance 6", Length Fullness 1.00, Length Allowance 15" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	38" x 1.00 = 38" + 6" = 44" / 54" = 0.81, round up to 1 x 2 products = 2 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 15" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	62" x 1.00 = 62" + 15" = 77" / 18" = 4.28, round up to 5 x 18" = 90" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	2 x 90" = 180" / 36" (+ 0.5 yds pull tab) = 5.5 yards

London Balloon Shade

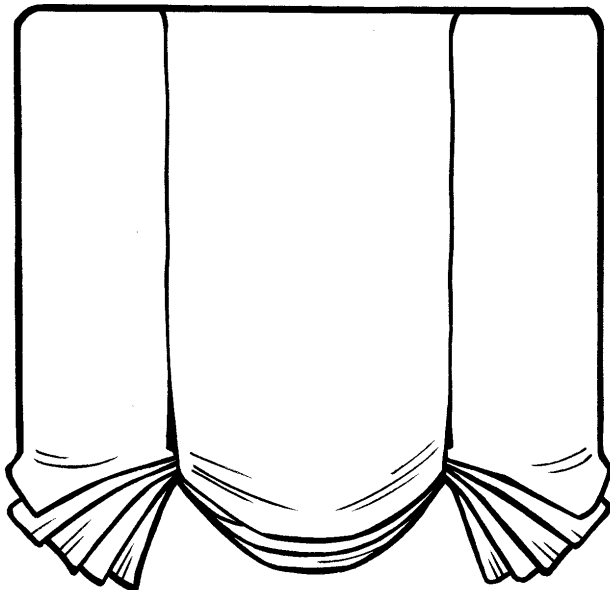
Common Specifications for Balloon Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Face fabric goes around board returns
 - 30" pouf at bottom
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

London Balloon Shade

Unique Specifications

- Box pleats and tails
- Width fullness: 1.5 times



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
		p/o#	2006				
Use a separate order form for each different product.		ordered by	Sheri				
		client/job	Shandling	room	Family	quote#	
key	draperies	functional shades	valances and shade toppers	scallops & cascades	cornices	bedding and headboards	accessories
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
custom options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10		2, 6, 7, 11	11
1. complete product name London Balloon Shade (state bed size for bedding and headboards)							
2. face width 40"		3. header					
10. projection		4. pocket		or overlap			
5. mid point		or swing length					
11. finished length 51"		6. heading drop		or pleated			
7. fullness		or pleated length					
8. style code		or pleated length					
9. face width (L)		face width (R)					
or swags		or cascades					
12. #products 1		(state pairs or panels for drapery)					
materials							
name	describe use on product / fabric direction					fabric width	pattern repeat
face fabric	Starry Night print					54"	27"
accent 1						6.5	
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes
on sheers: no
- Will lining show?: no

Quick Yardage Chart

London Balloon Shade		Safe-T-Shades, Face Widths To				
		Lined:	49	67	72	
		Unlined:	46	64	72	
		Conventional Corded Shades, Face Widths To				
		Lined:	49	67	85	103
		Unlined:	46	64	82	100
		Widths of 54" Fabric				
		2		3		
		Number of Poufs				
		3	4	5	6	
		Finished Lengths To	Pattern Repeat Range	Fabric Yardage		
Solid	5.00			7.50		
0.25" to 9"	5.25			8.00		
9.25" to 18"	5.75			8.75		
18.25" to 27"	6.25			9.25		
48	27.25" to 36"	6.50	9.75			
	60	Solid	5.75	8.50		
		0.25" to 9"	6.00	9.00		
		9.25" to 18"	6.50	9.75		
		18.25" to 27"	7.00	10.50		
27.25" to 36"		7.50	11.00			
72	Solid	6.25	9.50			
	0.25" to 9"	6.75	10.00			
	9.25" to 18"	7.00	10.50			
	18.25" to 27"	7.50	11.25			
	27.25" to 36"	8.00	12.00			
90	Solid	7.25	11.00			
	0.25" to 9"	7.75	11.50			
	9.25" to 18"	8.00	12.00			
	18.25" to 27"	8.75	13.00			
	27.25" to 36"	9.00	13.50			
Required Additional Yardage						
Safe-T-Shade Pull Tab		0.50	0.50			
Options along Width						
Medium welt along top		0.50	0.50	0.50		
Dec. rope trim along top		1.75	2.25	2.75		
Trim along bottom		2.50	3.25	4.00		
4" Ruffles along bottom		1.00	1.25	1.75		
				2.00		

Exact Yardage Guide

The Numbers: Width Fullness 1.50, Width Allowance 6.5" (11.5" if unlined)*, Length Fullness 1.00, Length Allowance 39.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.50 Add Width Allowance 6.5" *..... Divide by your fabric width and round up..... Multiply by your # products	40" x 1.50 = 60" + 6.5" = 66.5" / 54" = 1.23, round up to 2 x 1 product = 2 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 39.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	51" x 1.00 = 51" + 39.5" = 90.5" / 27" = 3.35, round up to 4 x 27" = 108" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	2 x 108" = 216" / 36" + 0.5 yds for pull tab = 6.5 yds

*For larger projection sizes: Width Allowance = (Projection x 2) + [1" lined or 6" unlined]

Pleated Hem Roman Shade

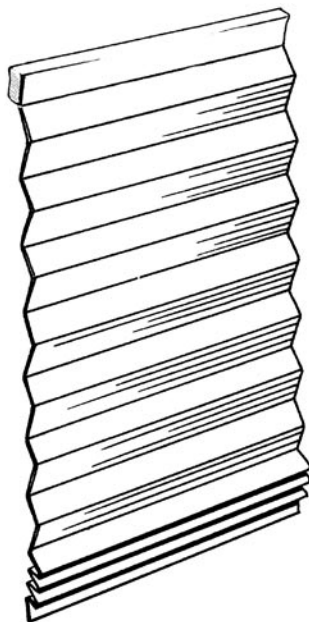
Common Specifications for Roman Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Separate self tab returns
 - 5" folds
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

Pleated Hem Roman Shade

Unique Specifications

- Folds: 4"
- Flat when lowered, except for three stationary pleats at bottom



Roman Shade Options

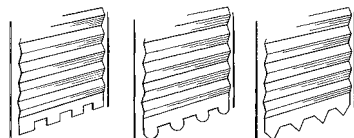
Front Load Option (Rollease only) with 6" Self Valance

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
		p/o#	2007				
		ordered by	Sheri				
Use a separate order form for each different product.		client/job	Shandling	room	Media Rm	quiet	
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
customer options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11	11
1. complete product name							
Pleated Hem Roman Shade							
2. face width							
56"							
10. projection	3. header	4. pocket	5. mid point	6. or overlap			
				7. or overlap length			
11. finished length	8. heading drop	9. fullness	10. style code	11. or pleat length			
63"							
	12. #products						
	4	(state pairs or panels for drapery)					
materials	name	describe use on product / fabric direction				fabric width	pattern repeat
face fabric	Dark Brown Duck Cloth					54"	0"
accent 1							
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Pleated Hem Roman Shade

Quick Yardage Chart

Pleated Hem Roman Shade		Safe-T-Shade Face Widths To		Options down sides	
Finished Lengths To	Pattern Repeat Range	48	72		
		Corded Shade Face Widths To			
		48	102		
		Widths of 54" Fabric			
		1	2		
		Fabric Yardage		2" Bands railroaded	Trim down both sides
48	Solid	2.75	5.25	1.75	3.25
	0.25" to 9"	2.75	5.50		
	9.25" to 18"	3.00	6.00		
	18.25" to 27"	3.25	6.50		
	27.25" to 36"	3.50	7.00		
60	Solid	3.00	6.00	2.00	4.00
	0.25" to 9"	3.25	6.25		
	9.25" to 18"	3.50	6.75		
	18.25" to 27"	3.75	7.25		
	27.25" to 36"	4.00	7.75		
72	Solid	3.25	6.50	2.50	4.50
	0.25" to 9"	3.50	7.00		
	9.25" to 18"	3.75	7.50		
	18.25" to 27"	4.00	7.75		
	27.25" to 36"	4.25	8.25		
90	Solid	3.75	7.50	3.00	5.50
	0.25" to 9"	4.00	8.00		
	9.25" to 18"	4.25	8.50		
	18.25" to 27"	4.50	9.00		
	27.25" to 36"	4.75	9.50		
Required Additional Yardage					
Safe-T-Shade Pull Tab and Separate Tab Returns		0.50	0.50		
Separate Tab Returns Only		0.25	0.25		
Options along Width					
6" Self Valance		1.25	1.75		
2" Band along bottom, pieced		0.25	0.50		
Trim along bottom		1.75	3.25		

Exact Yardage Guide

The Numbers: Width Fullness 1.00, Width Allowance 6", Length Fullness 1.00, Length Allowance 45" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	56" x 1.00 = 56" + 6" = 61" / 54" = 1.13, round up to 2 x 4 products = 8 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 45" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	63" x 1.00 = 63" + 45" = 108" / 1" = 108 x 1" = 108" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	8 x 108" = 864" / 36" + 0.5 yds pull tab = 24.5 yards

Soft Fold Roman Shade Group

Common Specifications for Roman Shades

- Default lining: Satinsheen White, sold separately, also available unlined
 - Projection: 2.5"
 - Separate self tab returns
 - 5" folds
 - Mounting: lined board
- Lift Systems:** Please see our Price List for available options and details.

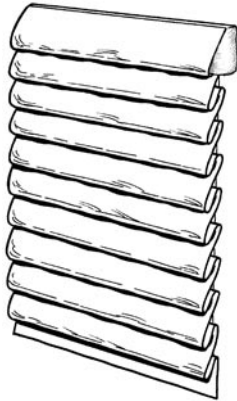
Soft Fold Roman Shade

Unique Specifications

- Soft folds fixed in place
- Length fullness: 2 times

NOTE:

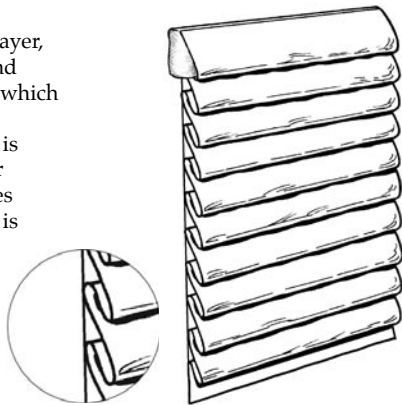
Available for Rollease with Cord Tape only. For Safe-T-Shade™ Spring Roller lift system choose Tapeless Soft Fold.



Tapeless Soft Fold Roman Shade

Unique Specifications

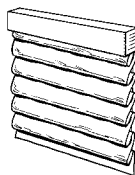
- Two layers: Soft Fold layer, which is face fabric and lining, and Flat layer, which is lining fabric only
- Flat layer lining fabric is included in base labor
- Length fullness: 2 times
- Flat layer lining fabric is included in base labor.



Roman Shade Options

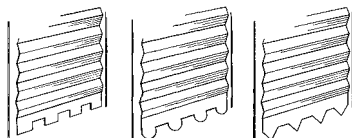
Front Load Option (Rollease only) with 6" Self Valance

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®		by Stevenson Vestal	
order date	12/2/2012	customer code	MIS
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade
Use a separate order form for each different product.		p.o.s	2008
		ordered by	Sheri
		client/job	Shandling
		room	Boy's BR
		quote#	
key	draperies	functional shades	valances and shade toppers
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12
custom options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10
1. complete product name			
Soft Fold Roman Shade			
2. face width 42"			
3. header			
4. pocket or overlap			
5. mid point or swing length			
6. holding drop or spigots			
7. fullness or panel length			
8. style code			
9. fin. width (L) fin. width (R)			
10. products			
11. (state pairs or panels for drapery)			
materials	name	describe use on product / fabric direction	fabric width pattern repeat #yards
face fabric	All-Over Mini Print		54" 8" 14.25
accent 1			
accent 2			
lining/other			
interlining/other			
FACE FABRIC SWATCH		ACCENT 1 SWATCH	ACCENT 2 SWATCH
			SV use only

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Soft Fold Roman Shade Group

Quick Yardage Chart

Soft Fold Roman Shade		Face Widths To		Options down sides	
Finished Lengths To	Pattern Repeat Range	48	90		
		Widths of 54" Fabric			
		1	2		
		Fabric Yardage		2" Bands railroaded	Trim down both sides
48	Solid	3.25	6.50	3.00	6.00
	0.25" to 9"	3.50	7.00		
	9.25" to 18"	3.75	7.50		
	18.25" to 27"	4.00	7.75		
	27.25" to 36"	4.00	8.00		
60	Solid	4.00	8.00	3.75	7.25
	0.25" to 9"	4.25	8.25		
	9.25" to 18"	4.50	8.75		
	18.25" to 27"	4.75	9.25		
	27.25" to 36"	5.00	9.75		
72	Solid	4.75	9.25	4.50	8.50
	0.25" to 9"	4.75	9.50		
	9.25" to 18"	5.00	10.00		
	18.25" to 27"	5.25	10.50		
	27.25" to 36"	5.50	11.00		
90	Solid	5.75	11.25	5.50	10.50
	0.25" to 9"	5.75	11.50		
	9.25" to 18"	6.00	12.00		
	18.25" to 27"	6.25	12.50		
	27.25" to 36"	6.50	13.00		
Options along Width					
6" Self Valance		1.25	1.25		
2" Band along bottom, pieced		0.25	0.50		
Trim along bottom		1.75	3.00		
Required Additional Yardage*					
Separate Tab Returns		0.25	0.25	*Recommended, but usually required only if using 54" solid fabric on shades with Face Widths 46" to 51"	

Exact Yardage Guide

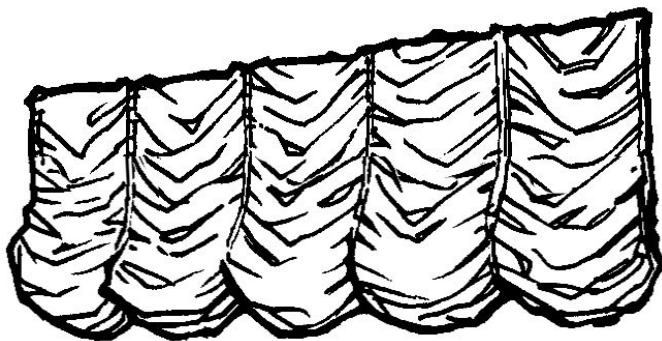
The Numbers: Width Fullness 1.00, Width Allowance 6", Length Fullness 2.00, Length Allowance 20" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	42" x 1.00 = 42" + 6" = 48" / 54" = 0.89, round up to 1 x 2 products = 2 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 2.00 Add Length Allowance 20" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	65" x 2.00 = 130" + 20" = 150" / 8" = 18.75, round up to 19 x 8" = 152" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	2 x 152" = 304" / 36" = 8.44, round up to 8.5 yards

Austrian Balloon Topper

Common Specifications for Balloon Toppers

- Default lining: Satinsheen board returns
- White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- Face fabric goes around
- 18" pouf at bottom
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Austrian Balloon Topper



Specifications unique to this product

- Austrian gathers created with gathering tape
- Width fullness: 1.75 times
- Length fullness: 4 times for unlined sheer, else 3 times
- Pouf width: ~10"

BOARD LEGS reduce the inside width of the Austrian TOPPER by 1.5". Please keep this in mind when you specify the face width.

Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal				
order date	12/2/2010	customer code	MIS	special shipping information				
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade					
Use a separate order form for each different product.		p/o#	2101					
		ordered by	Sheri	room	LR			
		client/job	Shandling	quote#				
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories	
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12	
customer options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11	11	
1. complete product name								
Austrian Balloon Topper, Unlined								
2. face width 40"								
3. header								
4. pocket or overlap								
5. mid point or seam length								
6. holding drop or pleat								
7. fullness or pleat length								
8. style code								
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Quick Yardage Chart

Austrian Topper		Face Widths To				
		26	56	87	118	149
		Widths of 54" Fabric				
		1	2	3	4	5
		Maximum Number of Poufs				
		3	6	9	12	15
		Unlined Sheer Fabric Yardage				
Finished Lengths To	Pattern Repeat Range					
18	Solid	2.25	4.50	6.75	9.00	11.00
	0.25" to 9"	2.50	4.75	7.25	9.50	12.00
	9.25" to 18"	2.75	5.25	7.75	10.50	13.00
	18.25" to 27"	3.00	6.00	8.75	11.75	14.50
	27.25" to 36"	3.00	6.00	9.00	12.00	15.00
36 (extra charge)	Solid	4.25	8.50	12.75	17.00	21.00
	0.25" to 9"	4.50	8.75	13.25	17.50	22.00
	9.25" to 18"	4.75	9.25	13.75	18.50	23.00
	18.25" to 27"	5.00	9.75	14.75	19.50	24.50
	27.25" to 36"	5.00	10.00	15.00	20.00	25.00
Options along Width						
Medium welt along top		0.50	0.50	0.50	0.50	0.50
Dec. rope trim along top		1.25	2.00	3.00	3.75	4.75
Trim along bottom		1.75	3.25	4.75	6.25	7.75
4" Ruffles along bottom		0.75	1.25	2.00	2.50	3.25

****For Lined Austrians, use the Exact Yardage Guide and substitute 3.00 for Length Fullness**

Exact Yardage Guide

The Numbers: Width Fullness 1.75, Width Allowance 8.5", Length Fullness 4.00 for sheer, else 3.00**, Length Allowance 6.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.75 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	40" x 1.75 = 70" + 6" = 76" / 54" = 1.41, round up to 2 x 1 product = 2 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 4.00 **... Add Length Allowance 6.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	18" x 4.00 (for sheer) = 72" + 6.5" = 78.5" / 1" = 78.5 x 1" = 78.5" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	2 x 78.5" = 157" / 36" = 4.36, round up to 4.5 yards
*For Toppers with non-standard Projection sizes, use the Exact Yardage Guide and substitute (Projection x 2) + 4" for Width Allowance		

Box Pleated Balloon Topper Group

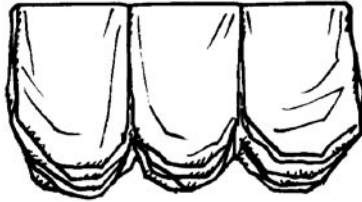
Common Specifications for Balloon Toppers

- Default lining: Satinsheen board returns
- White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- Face fabric goes around
- 18" pouf at bottom
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Box Pleated Balloon Topper

Unique Specifications

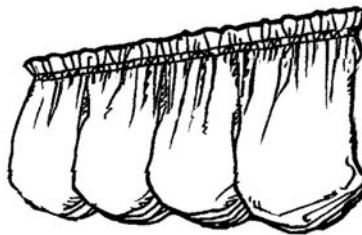
- Box pleats
- Width fullness: 2 times



Shirred Balloon Topper

Unique Specifications

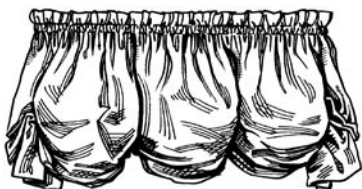
- Shirred at top with 1.5" header
- Width fullness: 2 times



Venetian Balloon Topper

Unique Specifications

- Shirred at top with 1.5" header and tails
- Width fullness: 2 times



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
Use a separate order form for each different product.		p/o#	2102				
		ordered by	Sheri				
		client/job	Shandling	room	DR	quiet	
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories
required info.	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
customer options	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11	11
1. complete product name							
Box Pleated Balloon Toppers							
2. face width 41.5"							
10. projection	3. header						
	4. pocket or overlap						
	5. mid point or swing length						
11. finished length	6. heading drop or pleat						
	7. fullness or pleat length						
	8. style code						
	9. Fwidths (L) Fwidths (R)						
	12. Fproducts 3						
(state pairs or panels for drapery)							
materials	name	describe use on product / fabric direction				fabric width	pattern repeat
face fabric	English Cottage Toile					54"	33"
accent 1							
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Box Pleated Balloon Topper Group

Quick Yardage Chart

Box Pleated Topper Group	Lined: Unlined:	Face Widths To							
		37	50	64	77	91	104	118	131
		34	48	61	75	88	102	115	129
		Widths of 54" Fabric							
Finished Lengths To	Pattern Repeat Range	2		3		4		5	
		Number of Poufs							
		3	4	5	6	7	8	9	10
		Fabric Yardage							
18	Solid	2.50		3.75		5.00		6.25	
	0.25" to 9"	3.00		4.25		5.75		7.25	
	9.25" to 18"	3.25		4.75		6.50		8.00	
	18.25" to 27"	3.75		5.50		7.25		9.00	
	27.25" to 36"	4.00		6.00		8.00		10.00	
36 (extra charge)	Solid	3.50		5.25		7.00		8.75	
	0.25" to 9"	4.00		6.00		8.00		9.75	
	9.25" to 18"	4.25		6.50		8.50		10.75	
	18.25" to 27"	4.50		6.75		9.00		11.25	
	27.25" to 36"	5.25		7.75		10.25		12.75	
Options along Width									
Medium welt along top		0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Dec. rope trim along top		1.50	1.75	2.25	2.50	3.00	3.25	3.75	4.00
Trim along bottom		2.50	3.25	4.00	4.75	5.50	6.25	7.00	7.75
4" Ruffles along bottom		1.00	1.25	1.75	2.00	2.25	2.50	3.00	3.25

Exact Yardage Guide

The Numbers: Width Fullness 2.00, Width Allowance 6.5" (11.5" if unlined)*, Length Fullness 1.00, Length Allowance 25.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)

Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 2.00 Add Width Allowance 6.5" *..... Divide by your fabric width and round up..... Multiply by your # products	41.5" x 2.00 = 83" + 6.5" = 89.5" / 54" = 1.66, round up to 2 x 3 products = 6 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 25.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	18" x 1.00 = 18" + 25.5" = 43.5" / 33" = 1.32, round up to 2 x 33" = 66" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	6 x 66" = 396" / 36" = 11 yards

*For larger projection sizes: Width Allowance = (Projection x 2) + [1" lined or 6" unlined]

Casual Roman Topper Group

Common Specifications for Roman Toppers

- Default lining: Satinsheen White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- 5" folds
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Casual Roman Topper

Specifications unique to this product

- Spacing between pull-ups: 25" to 48"
- Separate tab returns

WE USE MULTIPLE DIPS as follows:

Face Widths to:	Number of Dips
48"	1
72"	2
108"	3



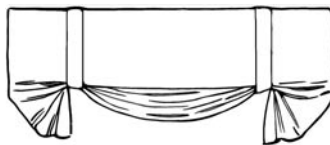
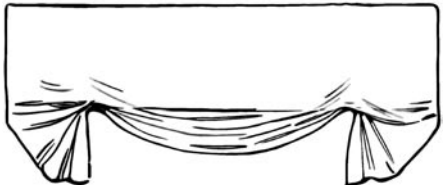
Casual Roman with Tails Topper

Specifications unique to this product

- Spacing between pull-ups: 21" to 45"
- Full fabric returns

WE USE MULTIPLE DIPS as follows:

Face Widths to:	Number of Dips
60"	1
84"	2
108"	3



Shown with optional 2" wide ties

Roman Shade Options

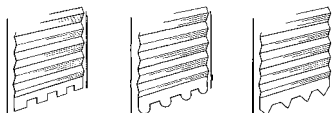
Front Load Option (corded shades only) with 6" Self

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®		by Stevenson Vestal																	
order date	12/2/2010	customer code	MIS																
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade																
Use a separate order form for each different product.		p/o#	2103																
		ordered by	Sheri																
		client/job	Shandling																
		room	MBR																
		quote#																	
<table border="1"> <thead> <tr> <th>key</th> <th>draperies</th> <th>functional shades</th> <th>valances and shade toppers</th> <th>ceings & cascades</th> <th>cornices</th> <th>bedding and headboards</th> <th>accessories</th> </tr> </thead> <tbody> <tr> <td>1, 2, 11, 12</td> <td>1, 2, 11, 12</td> <td>1, 2, 12</td> <td>1, 2, 12</td> <td>1, 2, 8, 12</td> <td>1, 8, 12</td> <td>1, 2, 12</td> <td>11</td> </tr> </tbody> </table>				key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12	11
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories												
1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12	11												
1. complete product name Casual Roman Topper																			
2. face width 44"																			
3. header																			
4. pocket or overlap																			
5. mid point or wing length																			
6. heading drop or pleated																			
7. fullness or pleated length																			
8. style code																			
9. Pwidths (L) Pwidths (R)																			
10. Pproducts																			
11. (state pairs or panels for drapery)																			
materials name describe use on product / fabric direction fabric width pattern repeat #yards																			
face fabric Lilies Floral 54" 27"																			
accent 1																			
accent 2																			
lining/other																			
interlining/other																			
FACE FABRIC SWATCH		ACCENT 1 SWATCH																	
		ACCENT 2 SWATCH																	
		SV use only																	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Casual Roman Topper Group

Quick Yardage Chart

Casual Roman Topper Group		Casual Topper Face Widths To	
		48	102
		Casual w/Tails Face Widths To	
		45	99
		Widths of 54" Fabric	
		1	2
		Fabric Yardage	
18	Solid	1.25	2.50
	0.25" to 9"	1.50	3.00
	9.25" to 18"	1.75	3.25
	18.25" to 27"	2.00	3.75
	27.25" to 36"	2.00	4.00
36 (extra charge)	Solid	1.75	3.50
	0.25" to 9"	2.00	4.00
	9.25" to 18"	2.25	4.25
	18.25" to 27"	2.25	4.50
	27.25" to 36"	2.75	5.25
Required Additional Yardage			
Separate Tab Returns		0.25	0.25
Options along Width			
6" Self Valance		1.25	1.75
Trim along bottom		1.75	3.25
2" ties for Casual with Tails Topper		1.25	1.25

Exact Yardage Guide

The Numbers: Width Fullness 1.00, Width Allowance 6" (8.5" for Casual with Tails Topper*), Length Fullness 1.00, Length Allowance 25.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	44" x 1.00 = 44" + 6" = 50" / 54" = 0.93, round up to 1 x 1 product = 1 cut
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 25.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	18" x 1.00 = 18" + 25.5" = 43.5" / 27" = 1.61, round up to 2 x 27" = 54" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	1 x 54" = 54" / 36" = 1.5 yards

*For Casual with Tails Topper with larger projection sizes: Width Allowance = (Projection x 2) + 3"

London Balloon Shade

Common Specifications for Balloon Toppers

- Default lining: Satinsheen board returns
- White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- Face fabric goes around
- 18" pouf at bottom
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

London Balloon Topper

Specifications unique to this product

- Box pleats and tails
- Width fullness: 1.5 times



Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
		p/o#	2106				
Use a separate order form for each different product.		ordered by	Sheri				
		client/job	Shandling	room	Family	quote#	
key	draperies	functional shades	valances and shade toppers	scallops & cascades	cornices	bedding and headboards	accessories
required info.	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
custom options	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10		2, 6, 7, 11	11
1. complete product name London Balloon Topper (state bed size for bedding and headboards)							
2. face width 40"							
10. projection	3. header						
	4. pocket						
	5. mid point or overlap						
11. finished length	6. heading drop or swing length						
	7. fullness or pleat length						
	8. style code or pleat length						
	9. Pwidths (L) Pwidths (R)						
	12. Pproducts 1 (state pairs or panels for drapery)						
materials	name	describe use on product / fabric direction				fabric width	pattern repeat
face fabric	Starry Night print					54"	27"
accent 1							6.5
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Quick Yardage Chart

London Balloon Topper		Lined: Unlined:	Face Widths To							
			49	67	85	103	121	139	157	175
			46	64	82	100	118	136	154	172
Finished Lengths To	Pattern Repeat Range	Widths of 54" Fabric								
		2		3		4		5		
		Number of Poufs								
		3	4	5	6	7	8	9	10	
		Fabric Yardage								
18	Solid	2.50		3.75		5.00		6.25		
	0.25" to 9"	3.00		4.25		5.75		7.25		
	9.25" to 18"	3.25		4.75		6.50		8.00		
	18.25" to 27"	3.75		5.50		7.25		9.00		
	27.25" to 36"	4.00		6.00		8.00		10.00		
36 (extra charge)	Solid	3.50		5.25		7.00		8.75		
	0.25" to 9"	4.00		6.00		8.00		9.75		
	9.25" to 18"	4.25		6.50		8.50		10.75		
	18.25" to 27"	4.50		6.75		9.00		11.25		
	27.25" to 36"	5.25		7.75		10.25		12.75		
Options along Width										
Medium welt along top		0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	
Dec. rope trim along top		1.75	2.25	2.75	3.25	3.75	4.25	4.75	5.25	
Trim along bottom		2.50	3.25	4.00	4.75	5.50	6.25	7.00	7.75	
4" Ruffles along bottom		1.00	1.25	1.75	2.00	2.25	2.50	3.00	3.25	

Exact Yardage Guide

The Numbers: Width Fullness 1.50, Width Allowance 6.5" (11.5" if unlined)*, Length Fullness 1.00, Length Allowance 25.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)

Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.50 Add Width Allowance 6.5" Divide by your fabric width and round up..... Multiply by your # products	40" x 1.50 = 60" + 6.5" = 66.5" / 54" = 1.23, round up to 2 x 1 product = 2 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 25.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	18" x 1.00 = 18" + 25.5" = 43.5" / 27" = 1.61, round up to 2 x 27" = 54" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	2 x 54" = 108" / 36" = 3 yards

*For larger projection sizes: Width Allowance = (Projection x 2) + [1" lined or 6" unlined]

Pleated Hem Roman Topper

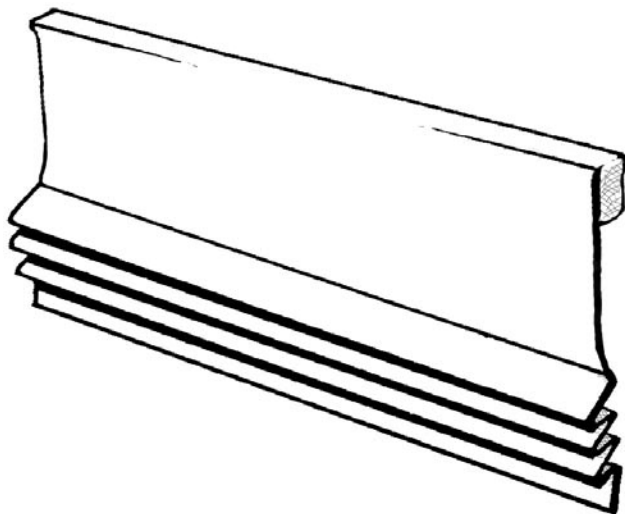
Common Specifications for Roman Toppers

- Default lining: Satinsheen White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- 5" folds
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Pleated Hem Roman Topper

Specifications unique to this product

- Folds: 3"
- Flat when lowered, except for three stationary pleats at bottom



Roman Shade Options

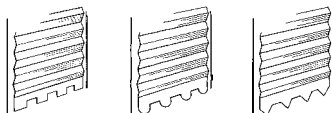
Front Load Option (corded shades only) with 6" Self

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO#
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
		p/ot	2107				
		ordered by	Sheri				
Use a separate order form for each different product.		client/job	Shandling	room	Media Rm	quiet	
key	draperies	functional shades	valances and shade toppers	ceings & cascades	cornices	bedding and headboards	accessories
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
custom options:	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11	11
1. complete product name Pleated Hem Roman Topper							
2. face width 56"							
10. projection	3. header						
	4. pocket						
	5. mid point						
	or overlap						
11. finished length	6. heading drop						
	or swing length						
	7. fullness						
	or pleat length						
	8. style code						
	9. fin. width (L)						
	fin. width (R)						
	12. #products						
	4						
	(state pairs or panels for drapery)						
materials	name	describe use on product / fabric direction				fabric width	pattern repeat
face fabric	Dark Brown Duck Cloth					54"	0"
accent 1							
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes
- on sheers: no
- Will lining show?: no

Pleated Hem Roman Topper

Quick Yardage Chart

Pleated Hem Roman Topper		Face Widths To		Options down sides	
Finished Lengths To Pattern Repeat Range		48	102		
		Widths of 54" Fabric			
		1	2		
		Fabric Yardage		2" Bands railroaded	Trim down both sides
18	Solid	1.50	2.75	1.00	1.50
	0.25" to 9"	1.75	3.25		
	9.25" to 18"	2.00	3.75		
	18.25" to 27"	2.00	4.00		
	27.25" to 36"	2.00	4.00		
36 (extra charge)	Solid	2.00	3.75	1.50	2.50
	0.25" to 9"	2.25	4.25		
	9.25" to 18"	2.50	4.75		
	18.25" to 27"	2.50	5.00		
	27.25" to 36"	2.75	5.50		
Required Additional Yardage					
Separate Tab Returns Only		0.25	0.25		
Options along Width					
6" Self Valance		1.25	1.75		
2" Band along bottom, pieced		0.25	0.50		
Trim along bottom		1.75	3.25		

Exact Yardage Guide

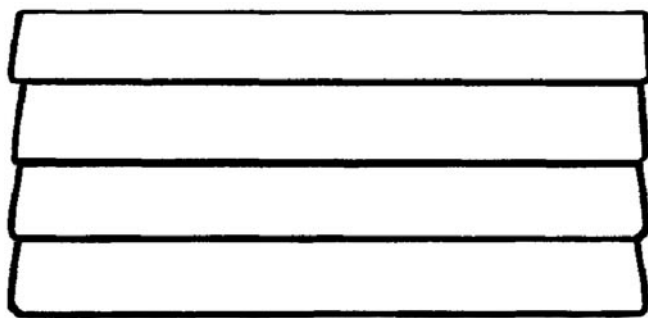
The Numbers: Width Fullness 1.00, Width Allowance 6", Length Fullness 1.00, Length Allowance 30.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 6" Divide by your fabric width and round up..... Multiply by your # products	56" x 1.00 = 56" + 6" = 61" / 54" = 1.13, round up to 2 x 4 products = 8 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 30.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	18" x 1.00 = 18" + 30.5" = 48.5" / 1" = 48.5 x 1" = 48.5" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	8 x 48.5" = 388" / 36" = 10.78, round up to 11 yards

Stevenson Vestal

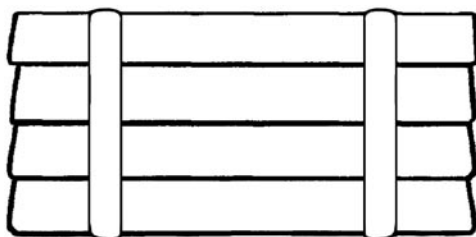
- Default lining: Satinsheen White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- 5" folds
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Specifications unique to this product

- Four soft folds
- Finished Length: 16"
- Board legs and leg-wrapped returns



Optional: 2" Ties



BOARD LEGS reduce the inside width of this TOPPER by 1.5".

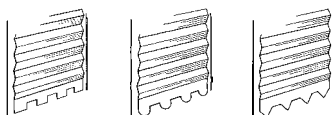
Front Load Option (corded shades only) **with 6" Self**

- Shade mounted to the back of the board and behind the Rollease mechanism
- 6" self valance placed over front of board to hide the mechanism
- Valance available with Front Load Option or as a separate feature



Shaped Bottom Options

- Length: 6", included in shade length
- Available in styles shown—or your custom design



Essential Information

- | Required Information | Optional Information |
|--|--|
| <ul style="list-style-type: none"> • Background: <ul style="list-style-type: none"> - Order date - Customer code - Company name - Client/job • Product: <ul style="list-style-type: none"> - Complete product name - Face width - Fin. length (shade only) - Quantity • Fabric: <ul style="list-style-type: none"> - Face fabric name - Fabric width - Vertical pattern repeat - Number of yards sent | <ul style="list-style-type: none"> • Background: <ul style="list-style-type: none"> - PO# - Special shipping info - Room - Quote # • Product: <ul style="list-style-type: none"> - Projection - Widths of fabric - Special instructions • Fabric: <ul style="list-style-type: none"> - Accent fabric or trim info - Use on product - Fabric direction - Special lining fabric info |

WE WILL USE SV SPECIFICATIONS *unless you indicate otherwise.*

Example:

WORKROOM ORDER FORM®

by Stevenson Vestal

order date 12/20/2010	customer code MIS	special shipping information
We will use SV Specifications unless you indicate otherwise.	company name Made in the Shade	
	p/o# 2108	
	ordered by Sheri	
Use a separate order form for each different product.	client/job Shandling	room Boy's BR quiet

key	draperies	functional shades	valances and shade toppers	swags & cascades	cornices	bedding and headboards	accessories
required info:	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
optional options:	3, 4, 5, 9, 10	7, 9, 10	5, 7, 9, 10	5, 9, 7, 9, 10	5, 11	2, 6, 7, 10	11

1. complete product name **Soft Fold Roman Toppers** (state bed size for bedding and headboards)

2. face width 69"	
3B. projection	3. header
	4. pocket
	5. mid point
3C. finished length	6. bedding drop
	7. fullness
	8. style code
9. Fwidth-I (I) Fwidth-II	
10. (or fixings) (or fixings)	
12. #products 2	
(state pairs or panels for drapery)	

materials	name	describe use on product / fabric direction	fabric width	pattern repeat	#yards
face fabric	Large Diamonds		54"	8"	14.25
accent 1					
accent 2					
lining / other					
interlining / other					

FACE FABRIC SWATCH	ACCENT 1 SWATCH	ACCENT 2 SWATCH	SV use only
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Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes
on sheers: no
- Will lining show?: no

Quick Yardage Chart

Soft Fold Roman Topper		Face Widths To		Options down sides	
Finished Lengths To Pattern Repeat Range		45	99		
		Widths of 54" Fabric			
		1	2		
		Fabric Yardage		2" Bands railroaded	Trim down both sides
16	Solid	1.50	3.00	1.50	2.75
	0.25" to 9"	1.75	3.50		
	9.25" to 18"	2.00	4.00		
	18.25" to 27"	2.25	4.50		
	27.25" to 36"	2.00	4.00		
36 (extra charge)	Solid	3.00	5.75	3.00	5.50
	0.25" to 9"	3.25	6.25		
	9.25" to 18"	3.50	6.75		
	18.25" to 27"	3.75	7.25		
	27.25" to 36"	3.75	7.50		
Options along Width					
6" Self Valance		0.75	1.25		
2" Band along bottom, pieced		0.25	0.50		
Trim along bottom		1.75	3.25		

Exact Yardage Guide

The Numbers: Width Fullness 1.00, Width Allowance 8.5"*, Length Fullness 2.50, Length Allowance 12" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)		
Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 1.00 Add Width Allowance 8.5" Divide by your fabric width and round up..... Multiply by your # products	69" x 1.00 = 69" + 8.5" = 77.5" / 54" = 1.44, round up to 2 x 2 products = 4 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 2.50 Add Length Allowance 12" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	16" x 2.50 = 40" + 12" = 52" / 8" = 6.5, round up to 7 x 8" = 56" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	4 x 56" = 224" / 36" = 6.22, round up to 6.25 yards

*For larger projection sizes: Width Allowance = (Projection x 2) + 3

Top Pleated Balloon Topper

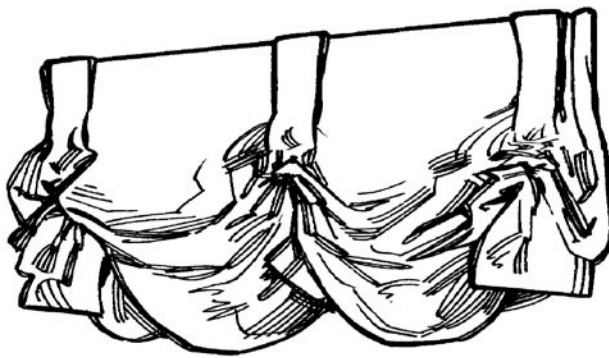
Common Specifications for Balloon Toppers

- Default lining: Satinsheen board returns
- White, sold separately, also available unlined
- Projection: 2.5"
- Finished length: 18"
- Face fabric goes around
- 18" pouf at bottom
- Mounting: lined board
- Nonfunctional
- Notebook ring pull-up

Top Pleated Balloon Topper

Unique Specification

- Top pleats and tails
- 36" pouf at bottom
- Width fullness: 2 times



Placing Your Order

Essential Information

- Background:
 - Order date
 - Customer code
 - Company name
 - Client/job
- Product:
 - Complete product name
 - Face width
 - Fin. length (shade only)
 - Quantity
- Fabric:
 - Face fabric name
 - Fabric width
 - Vertical pattern repeat
 - Number of yards sent

Optional Information

- Background:
 - PO #
 - Special shipping info
 - Room
 - Quote #
- Product:
 - Projection
 - Widths of fabric
 - Special instructions
- Fabric:
 - Accent fabric or trim info
 - Use on product
 - Fabric direction
 - Special lining fabric info

WE WILL USE SV SPECIFICATIONS unless you indicate otherwise.

Example:

WORKROOM ORDER FORM®				by Stevenson Vestal			
order date	12/2/2010	customer code	MIS	special shipping information			
We will use SV Specifications unless you indicate otherwise.		company name	Made in the Shade				
Use a separate order form for each different product.		p/o#	2112				
		ordered by	Sheri				
		client/job	Shandling	room	Office	quiet	
key	draperies	functional shades	valances and shade toppers	scallops & cascades	cornices	bedding and headboards	accessories
required info.	1, 2, 11, 12	1, 2, 11, 12	1, 2, 12	1, 2, 12	1, 2, 8, 12	1, 8, 12	1, 2, 12
custom options	3, 4, 7, 9, 10	7, 9, 10	5, 7, 9, 10	5, 6, 7, 9, 10	5, 11	2, 6, 7, 11	11
1. complete product name Top Pleated Balloon Topper							
2. face width 41.5"							
10. projection	3. header						
	4. pocket or overlap						
	5. mid point or swing length						
11. finished length	6. heading drop or pleatmate						
	7. fullness or pleatmate length						
	8. style code						
	9. Fwidths (L) Fwidths (R)						
	12. Fproducts 3 (state pairs or panels for drapery)						
materials	name	describe use on product / fabric direction				fabric width	pattern repeat #yards
face fabric	English Cottage Toile					54"	33"
accent 1							
accent 2							
lining/other							
interlining/other							
FACE FABRIC SWATCH		ACCENT 1 SWATCH		ACCENT 2 SWATCH		SV use only	

Fabric Recommendations

Face

- Hand: soft to crisp
- Weight: light to medium
- Prints: all okay
- Solids: all okay
- Sheers, lace: most okay
- Casement: no

Lining

- Use lining? on prints: yes on sheers: no
- Will lining show?: no

Top Pleated Balloon Topper

Quick Yardage Chart

Top Pleated Balloon Topper	Pattern Repeat Range	Face Widths To								
		Lined:	37	50	64	77	91	104	118	131
		Unlined:	34	48	61	75	88	102	115	129
		Widths of 54" Fabric								
		2		3		4		5		
Finished Lengths To	Number of Poufs									
		3	4	5	6	7	8	9	10	
		Fabric Yardage								
18	Solid	3.75		5.50		7.25		9.00		
	0.25" to 9"	4.00		6.00		8.00		10.00		
	9.25" to 18"	4.50		6.75		8.75		11.00		
	18.25" to 27"	4.75		7.00		9.50		11.75		
	27.25" to 36"	5.25		8.00		10.50		13.25		
36 (extra charge)	Solid	4.75		7.00		9.25		11.50		
	0.25" to 9"	5.00		7.50		10.00		12.50		
	9.25" to 18"	5.50		8.25		11.00		13.75		
	18.25" to 27"	6.00		9.00		12.00		15.00		
	27.25" to 36"	6.00		9.00		12.00		15.00		
Options along Width										
Medium welt along top		0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	
Dec. rope trim along top		1.50	1.75	2.25	2.50	3.00	3.25	3.75	4.00	
Trim along bottom		2.50	3.25	4.00	4.75	5.50	6.25	7.00	7.75	
4" Ruffles along bottom		1.00	1.25	1.75	2.00	2.25	2.50	3.00	3.25	

Exact Yardage Guide

The Numbers: Width Fullness 2.00, Width Allowance 6.5" (11.5" if unlined)*, Length Fullness 1.00, Length Allowance 45.5" plus your face width, finished length, # products, fabric width and vertical pattern repeat (use 1" for solid fabrics)

Overview:	Steps:	Example:
Number of Cuts...	Multiply your face width x Width Fullness 2.00 Add Width Allowance 6.5" *..... Divide by your fabric width and round up..... Multiply by your # products	41.5" x 2.00 = 83" + 6.5" = 89.5" / 54" = 1.66, round up to 2 x 3 products = 6 cuts
x Cut Length...	Multiply your fin. length x Length Fullness 1.00 Add Length Allowance 45.5" Divide by vertical pattern repeat and round up..... Multiply by the vertical pattern repeat	18" x 1.00 = 18" + 45.5" = 63.5" / 33" = 1.92, round up to 2 x 33" = 66" cut length
= Yardage	Multiply Number of Cuts x Cut Length Divide by 36" for yards and round up.....	6 x 66" = 396" / 36" = 11 yards

*For larger projection sizes: Width Allowance = (Projection x 2) + [1" lined or 6" unlined]

